

According to the Rector's Order
No. 1432-3
from April 23, 2019

**RULES OF STUDY AND ACCOMODATION
FOR FOREIGN STUDENTS
IN DANYLO HALYTSKY LVIV NATIONAL MEDICAL UNIVERSITY**

The student has to honor the Constitution and observe the laws of Ukraine; student has to honor Ukrainian traditions.

Student is obliged systematically and deeply master knowledge and practical skills in order to become professional in chosen specialty.

Student is obliged to observe the orders and requirements of Administration of the University.

Student is obliged to observe home rules of the University and of the hostel.

Student is obliged to pay in time to the University Account Tuition Fee, which is mentioned in the Contract for Study.

1st year- students have to pay for the whole year in full.

Students of senior courses may pay for semesters according to the contract conditions.

If student has debts in payment for study, he may not get the permission to pass exam session and may be expelled from the University.

Students are obliged to get every year Medical Insurance for Foreign Students according to existing legislation of Ukraine.

Student has the right to get copy (copies) of the Contract for Study.

Student is obliged to take care and keep student's documents (student card, credit book) in good state. In cases of loss of student's documents student will receive official penalty.

Student is obliged to observe requirements of internal Regulations of the University for learning process. Academic year in all higher educational institutions in Ukraine starts on the 1st of September. Duration of the academic year, date of the beginning and the last date of vacations are regulated by the Time –Table of Lessons.

Student is obliged to observe rules of University studying discipline. It is obligatory to attend practical lessons and lectures, to fulfill in time all types of studying work and practice according to learning curriculums and programs.

Attending of Lectures and Practical Lessons is obligatory for the student. Missed lessons are to be made up in full. If student missed Practical or Seminar lessons having the valid reason (and this is confirmed by the Medical Document, certified by the University Medical Room), in the Dean's Office he or she is given the Permission for Make-up Lessons free of charge.

If student missed classes having some other reasons – it is necessary to pay for Make – up's. Student, who has missed Practical or Seminar Lesson and has not given the Permission for Make-up to the Tutor is not allowed to be present at the next Lesson.

Student is obliged to pass credits and exams according to the schedule of studying process in the established time.

Student has to get all credits PERSONALLY.

If student gets unsatisfactory mark at the exam, he or she has the opportunity to improve this result twice.

Student who has received unsatisfactory marks in one exam three times or has passed three subjects with unsatisfactory marks will be automatically expelled from the University.

Student, who has got unsatisfactory mark at State Exam or while defending Diploma Design (Essay), is expelled from the Higher Educational Institution and gets the Academic Transcripts.

Student, who has not passed the State Exam or has not defended Diploma Design (Essay), is allowed to repeated passing State Exams or defending Diploma Design (Essay) during 3-year-period after graduation from the Higher Educational Institution.

It is absolutely forbidden to attend classes, to appear in the Dean-office being in condition of alcohol, narcotic or toxic state. In cases of revealing facts mentioned above, student will receive severe reprimand and warning for direct violation of the University internal rules and rules of studying discipline. In the case of repeated reprimand and warning student will be expelled from the University. During lectures, practical or seminar lessons it is forbidden to use mobile phone.

Student is obliged to register himself at the State Migration Service and receive Temporary Card (residence permit). Foreigner who received the permit must register his residence within 30 days from the date of getting the Temporary Card. In case of a change of residence address student has to undergo a re-registration within 7 days and inform the employee of the Dean's office (to submit a copy of registration).

In the case of unpunctual registration student will pay penalty in a sum established by State Migration Service. In case of expulsion from the University the employee of the Dean's office should give necessary student's documents to subdivision of Local State Migration Service (copy of residence permit, copy of Rector's expulsion order from the University, application-letter). According to abovementioned documents Local State Migration Service employee makes decision for expelled student to leave Ukraine in a fixed term. Student has seven days to cancel registration and to leave Ukraine.

In order to get temporary card student has to:

- pay for study and for the hostel accommodation;
- pay for medical insurance and preparing temporary card;
- submit passport translation legalized by notary public;
- in case of students' living in the rented flat, he or she has to give the exact address of further place of living and registration.

For giving the Passport to the State Migration Service it is necessary to give:

- medical insurance;
- the letter-inquiry;
- the Passport Copy and its translation legalized by notary public (the first page and the page with Visa stamp);
- copy of the admission order;
- the documents, which certify the abovementioned payments;

!!! Student should personally present on the procedure of submission of the documents to the State Migration Service.

In case when during semester student needs to travel out of the town, he or she has to get the Permission in the Dean's Office.

HOSTEL ACCOMODATION RULES.

1. The moving into the Hostel is provided according to the "Principles of hostel accommodation", "Internal regulatory rules in student hostels of Danylo Halytsky Lviv National Medical University" and the Accomodation Contract, signed by Student and the University. The duration of the Contract – one year.
2. The payment for hostel is established every year according to the Rector's Order.
3. According to the Agreement student is obliged to pay for hostel accommodation at least once in semester, but not later, then October 10 in autumn semester, and not later, then February 10 in

spring semester. For 1st- year students- not later, than two weeks after the Admission into the University.

4. Student may not get the permission for exam session, in case of in unpunctual payment for hostel accommodation.
5. The changing of living conditions in the hostel is done on the base of the changing of Agreement conditions according to the mutual arrangement of both sides.
6. The attending of the hostel by persons from outside is allowed only in case of availability of Passport or other document, which certifies the personality.
7. Student is obliged to keep the sanitary-hygiene standards of living, to keep property in the appropriate condition. In case of damaging the University' property student is obliged to reimburse the expenses for repairing or other kinds of work.
The personal electric devices, TV and Radio apparatus of the hostel lodgers are to be registered by the Chief of the hostel.
Administration of the University is not responsible for the things, which were not given by the student to the Cloak-Room.
8. The use of alcohol, narcotic, toxic agents and smoking in hostel is absolutely forbidden.
9. Student is obliged to keep the rules of public order, standards of student life, and has to keep silence from 23.00 till 7.00.
10. Hostel is closed for visits from 24.00. till 15.00., excluding days off (during weekend from 24.00. till 6.00.).
11. All questions, that arise during the time of living in the hostel, are solved with the Chief of the hostel and with the Vice-Dean, who is responsible for hostels.

Familiar with the text.

Student _____, Faculty _____, Course _____

Date: _____ Signature _____